

TEMPORARY APPROVAL FOR TEACHER REQUEST FORM

Note: Documentation that supports the following statements must be maintained in this candidate's file for audit purposes.

The employing school district and intermediate school district retains all responsibilities related to the accuracy of this request.

Candidate's Name: Last Name _____ First Name _____ MI _____
ISD Name: _____ ISD Code #: _____
LEA Name: _____ LEA Code#: _____
Program Category: _____ Program Category Code #: _____
University/College: _____ University/College Code #: _____
Grades Assigned: K-12 _____ Early Childhood Special Education _____
Effective Date: Month _____ Date _____ Year _____

- Yes No** 1. This candidate holds a valid Michigan teaching certificate. (attach copy)
- Yes No** 2. The employing Superintendent has signed the Statement of Assurance.
- Yes No** 3. The ISD has received a copy of the University/College form PV indicating that this candidate has been accepted into the appropriate program category as required by the assignment shown above.
- Yes No** 4. Personnel signatures by the employer and ISD.

SUPERINTENDENT'S STATEMENT OF ASSURANCE:

I certify that this district conducted a search for fully qualified personnel, and that no certified teacher holding full approval or endorsement for this position was available at the time of the assignment.

Superintendent's Signature Date

PERSONNEL SIGNATURES:

"I have been accepted into a training program at (University/College) _____
and agree to complete a program leading to full endorsement or approval in the special education area of
(level) _____ (category) _____
at the rate of 6 semester hours from September 1 to August 31 of each school year."

Candidate's Signature Date

LEA/Employer Signature Date

ISD Superintendent/Designee Signature Date

Return to: _____
(ISD Contact) _____
Telephone #: _____

cc: Intermediate School District
School District
Candidate
University/College (if applicable)

An option in NCLB allows a teacher to be highly qualified if participating in an alternative route to certification as defined at 34 C.F.R. §200.56 (a)(2)(ii). This will apply to persons under Special Education Personnel Approval as defined under R 340.1783 of the Administrative Rules for Special Education who are only lacking the special education endorsement for the given assignment but have met all other requirements set forth for Special Education Teachers to be Highly Qualified.

The timeline for meeting these requirements is contingent upon the date of employment under temporary approval as a special education teacher. If hired prior to the first day of school in the 2003-04 school year and working under temporary or continuing temporary approval the teacher must meet the requirements by the end of the 2005-06 school year. All other candidates **may only function under a temporary or continuing temporary approval for three years effective on the date of hire for that position within the school district to be considered “Highly Qualified.”**